

WATER BOARD MEETING
Tuesday September 8, 2026
3:30 P.M.
City Hall
Water Department Conference Room

Roll call was answered by: Commissioners Erdo, Chamberlain, Semko and Bortree

Absent: Semko, Erdo

Others Present: Samantha Frederick, Clerk of the Board, Drew Company, Water Superintendent

The meeting opened at: 3:30pm

Item 1: Approval of June 9, 2026 Meeting Minutes

RESOLVED, to approve Water Board minutes of June 9, 2026, meeting minutes.

Moved by: Commissioner Bortree

Seconded by: Commissioner Chamberlain

Ayes: 3

Nays: 0

Absent: 2

Motion: PASSED

Item 2: Consideration of Bulk Water Policy:

RESOLVED, to adopt the proposed Bulk Water Policy with applicable terms and conditions as indicated on the permit.

Moved by: Commissioner Chamberlain

Seconded by: Commissioner Bortree

Ayes: 3

Nays: 0

Absent: 2

Motion: PASSED

Board discussed Bulk Water Usage During Conservation Periods.

(Added Item) Item 3: Waive Procedure of Item 4:

RESOLVED, to waive the procedure to accept Item 4 agenda item (late entry).

Moved by: Commissioner Chamberlain

Seconded by: Commissioner Bortree

Ayes: 3

Nays: 0

Absent: 2

Motion: PASSED

(Added Item) Item 4: Consideration of Bill Adjustment Request:

Resident received a high read notice after it was sent on July 23 for a consumption of 285 cubic feet. Our meter tech verified the meter reading on the same day. The meter was read again on August 12 and only 1 unit was used since the previous reading. The meter was tested on August 21 and showed a 99% accuracy rating. A replacement meter was installed same day with data logging capabilities for future high reads. I informed the resident there could have been a leak or high usage. The resident supplied an invoice from a plumber that stated no leaks were found on the property. I talked to the resident and said the leak adjustment policy only applies if a leak was located and repaired. The resident is requesting their bill (due date September 30) to be reduced to previous quarter's billed usage of 7 units, rather than the 285 units for this quarter. Any reduction in the bill would be adverse to the leak adjustment policy and would require Board approval.

RESOLVED, to approve the adjustment of the water bill for account # 09-01100100 to the previous quarter's billed usage, as requested by the resident.

Moved by: Commissioner

Seconded by: Commissioner

Ayes:

Nays:

Absent:

Motion: TABLED

The board discussed appliances in the home (indoor and outdoor) that might create a leak that would lead to an increase in water usage. The residents were encouraged to do thorough look

into those appliances to verify if any damage or leaks are present. If any leaks or damages are found the Residents will apply for leak adjustment and provide receipt of repair. Weekly checks of the meter reading were suggested to track usage levels at this residence. Decision was made to table the consideration to provide resident more time to find leaks.

The City of Oneida Water Board adjourned at: 4:30 pm.

Respectfully submitted,

Sam Frederick
Clerk of the Board